

# Samford Scout Group Information Guide



**Samford**  
Scout Group

[www.samfordscouts.com.au](http://www.samfordscouts.com.au)



**Updated November 2023**

If you are reading this information then you or a family member have, or are thinking of, becoming a member of the largest youth organisation in the world.

Our scout group which is based in Samford is one of the largest in Queensland, a proud part of the Samford area community and within the Sir Leslie Wilson Scouting District.

Thank you for your commitment to our Samford Scout Group and we will do our best to run the best possible quality programs for all youth members and adult helpers.

## Where we are located

Our Samford Scout Group location is at 62 Cash Avenue North, Samford Qld 4520



## Samford Scout Group Contacts

For all general enquires, including new membership and facility hire, please contact the Group Leader:

E: [gl@samford.scoutsqld.com.au](mailto:gl@samford.scoutsqld.com.au) T: 30406400

For enquiries relating to financial or payment matters, please contact the Group Treasurer directly:

E: [treasurer@samford.scoutsqld.com.au](mailto:treasurer@samford.scoutsqld.com.au) T: 30406400

## Sections within Samford Scout Group

### Joey Scout Section

Our Joey section meets on Thursday nights from 5.00 to 6.00pm. Youth members are aged 5 (school age), 6 and 7 years. They progress to Cubs in the period from age 7.5 up to their 8<sup>th</sup> birthday.

### Cub Scout Section

Our Cub section meets on Wednesdays between 6:30pm to 8:00pm. Youth members are aged 8, 9 and 10 years. They progress to Scouts in the period from age 10.5 up to their 11<sup>th</sup> birthday.

### Scout Section

Our Scout section meets on Thursday nights between 6.30 to 8.30pm. Youth members are aged 11, 12, 13 and 14 years. They progress to Venturers in the period from age 14.5 up to their 15<sup>th</sup> birthday.

## Venturer Section

Venturers meet on Friday nights between 7.00 to 9.00pm. Youth members are aged 15, 16, and 17 years. They progress to Rovers in the period from age 17.5 up to their 18<sup>th</sup> birthday. The Venturer unit is currently a multi group unit and often meets at different Group locations including Samford

[venturers@samford.scoutsqld.com.au](mailto:venturers@samford.scoutsqld.com.au)

## Rover Section

Samford Rover members belong to a District Rover Section - The Ironbark Rover Crew, who meet at Grovely Rover Den. Rovers can be from 18 to 26 yrs of age. Rovers can be contacted at [slwdrovers@gmail.com](mailto:slwdrovers@gmail.com)

## Tryout Sessions

If we have availability in the relevant Scout section which suits your child's age, we will ask that they attend for 2 nights so the child, parents and leaders can ensure that Scouting is right for your child. We will ask you to print, complete and bring an F6 Authority form with you to the first night.

## Waiting Lists

If the youth member limit has reached maximum capacity for the sections of Joeys, Cubs or Scouts, the child will be placed on a Waiting List for membership when it becomes available.

Preference for youth places to join will be offered on the following basis:

1st : Children of adults who are prepared to undertake Assistant Leadership roles in that Section

2nd : Children of adults who are prepared to undertake Adult Helper roles in that Section

3rd : Children of adults who commit to a two year term of office on the Group Committee (if vacancies)

4th : Siblings of existing members of the Samford Scout Group.

5th : The oldest of the members on the waiting list from the start, then those listed for the longest.

Please note that participation as an Assistant Leader or Adult Helper at Samford Scout Group will not only ensure your child a place in our Group, but will also allow it to remain operational – leadership roles are extremely rewarding and fun.

## Social Media News - View Live Updates via Facebook and Website

The Samford Scout Group has a group Facebook page for members only. This has continual updates on coming activities and photos from past events. If you aren't already a member of the Facebook group, to be added just let the Group Leader or your Section leader know.

We have a public Facebook site at: <https://www.facebook.com/SamfordScoutGroup>

And our public website is [www.samfordscouts.com.au](http://www.samfordscouts.com.au)

## Fees

On our website is a [listing for the current Scout registration Fees](#). The scout year ends in March and starts in April, when your yearly fees will be due as a continuing scout. If joining in a month after April, the Total Registration Fee is reduced according to the month of joining.

Please note there is a family discount for third and subsequent siblings - contact our treasurer for details.

When paying your fees by bank transfer, please pay to:

Bank Account                      BSB 633 000    Acct 169 151 578

Please include your youth's name and section in payment reference  
Smith/Cubs

Example: John

## **Fees - Section Term Subscription Fees (Subs)**

All youth members are required to pay a Term Subscription Fee (often also called Subs) payable for each term (4 per year) for equipment and incidentals used in Section programs during that term. Subs are due at the start of each school term, and are to be paid preferably by bank transfer, or quarterly direct debit, to the bank account below.

Any queries regarding these monies or payments please contact your section leader.

Bank Account                      BSB 633 000    Acct 169 151 578  
Please include your youth's name and section in payment reference                      Example: John  
Smith/Cubs

## **Fees - External Activities and Camps**

Notification of camps or special activities will be advised to you on a form called a C4, which will need to be completed, signed and returned to the Section Leader prior to enable youth member participation. We may also send consent forms to you via the Operoo App, which require you to supply consent by response. If monies are required for the any activity advised, we will provide instructions or payment via online banking, credit card payment, or cash.

Click this link to learn about Operoo <https://www.operoo.com/intro-for-parents/>

## **Always Sign Your Youth Member/s IN and OUT**

When dropping your youth member/s off and picking them up, whether it is for a den meeting night, or camp, or special activity, it is important that you sign them in and out. Your leader will show you where the **Signing Book** is - usually on the table located on the right hand side inside the front door at the den building entry.

## **Your Child's Medication**

If your child is required to have medication or has a medical condition please consult with your leader regarding the treatment.

Medication is to be provided in its original package with clear instruction. If medication is required for attending school then it will be required for scouting activities especially for behavioural issues.

Leaders are not allowed to offer panadol/asprin to youth. If a youth member requests it, then it can be provided.

All youth and adult member medical information should be entered by the member onto the Operoo App after joining. Click this link to learn about Operoo <https://www.operoo.com/intro-for-parents/>

## **Privacy Policy**

The Samford Group's Privacy Policy is available on our website at <https://www.samfordscouts.com.au/adults-join-us.html>

Scouts Australia has an organisation-wide set of acceptable behaviours which is known as The Australian Scout Promise & Law. When each youth member is invested, they pledge to uphold this Promise & Law. We discuss the Promise & Law within our group, but it is also helpful if these are discussed at home as they are great guidelines for life. If a youth member does not believe they can uphold the Scout Promise & Law, then this probably isn't the activity for them.

At Samford Scout Group, we aim to create positive relationships with the youth, making them feel safe and supported within the Group. We ensure youth are treated with respect, consistency, fairly and equitably and support them in achieving their full physical, intellectual, emotional, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities.

## The Australian Scout Promise

On my honour, I promise to do my best,  
To be true to my spiritual beliefs,  
To contribute to my community and our World  
To help other people, and to live by the Scout Law

On my honour, I promise to do my best,  
To do my duty to God,  
And to the Queen of Australia,  
To help other people, and to live by the Scout Law

## The Australian Scout Law

### Be Respectful

- Be friendly
- Care for others and the environment

### Do What is Right

- Be trustworthy, honest and fair
- Use resources wisely

### Believe in Myself

- Learn from my experiences
- Face challenges with courage

As they continue through Scouting the youth become increasingly responsible for the delivery of the programme "*Youth Leading, Adults Supporting*". This is why it is so important to embed these ideas early in the Scouting journey. How the Law plays out at Samford Scout Group is described below.

Our Mission as Samford Scout Group is to:

- Provide youth members with challenging and adventurous opportunities to grow and develop.
- Support adult members in providing those opportunities.

### Examples of behaviours that **DO** support our mission

- Treating others with respect (both youths and adults)
- Listening and staying quiet when required
- Being friendly to everyone
- Participating in the program

### Examples of behaviours that **DO NOT** support our mission

- Swearing / inappropriate language
- Bullying or violence of any type
- Disrupting Parade or other activities
- Refusing to follow a request
- Stealing or damaging equipment
- Physical or sexual abuse

## Immediate Consequences for behaviour that does not support our Mission

1. A Warning is issued
2. Time out within sight of a leader
3. Parents are contacted
4. Exclusion from the next week's meeting

Note: In the case of extreme behaviour a parent will be contacted without the child having received a warning or time out.

## Long-term Consequences for behaviour that does not support our Mission

If a parent is called 3 times in a term the parent will be required to attend all subsequent events to assist their child to behave appropriately, for a period of up to 6 weeks.

- In some cases, this may happen after a single call, if the behaviour is extreme.
  - In exceptional cases the child will be excluded from Scouting activities and meetings for up to a month. After which time the parental supervision as above will commence.
- If a parent does not attend during this 6-week period, then the child will be asked to stay home.
  - If the behaviour continues with improvement during this period then the child may stay with Samford Scout Group, with a behaviour plan created by Leaders and the parent.
  - If the behaviour continues without improvement during this period then the child will be asked to leave Samford Scout Group.
  - If the behaviour restarts after this period then the child will be asked to leave Samford Scout Group.

If your child has a medical reason which makes appropriate behaviour difficult, we are happy to work with you on a basic behaviour management plan to help them succeed in Scouting. However, we ask you to please be mindful that our leaders:

- are volunteers and not specifically trained in education or behaviour management
- are responsible for the safety and program delivery for the whole section and these whole-section needs must come first
- have family and work commitments outside of Scouting and so may not have time available to discuss individual behaviour management at length.
- may ask for mandatory attendance also by the parent or suitable representative, as a supportive requirement for youth involvement

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Distribution of this Behaviour Policy for Samford Scout Group is to all youths, parents/carers/guardians, leaders, adult helpers, youth program supporters.

If you need further information or wish to discuss this Policy, please contact [gl@samford.scoutsqld.com.au](mailto:gl@samford.scoutsqld.com.au)

## Transporting Youth Members to Scouting Activities

To transport youth to scouting activities the following conditions must be met for the safety of youth.

All vehicles must be in road worthy condition and have current third party insurance.  
All drivers shall be licensed.

Local traffic regulations relating to seating, seat belts, loading, speed and the consumption of alcohol and drugs shall be observed.

The carrying of youth members as pillion passengers on motor cycles is prohibited.

## Insurance

Please note an excess of \$500 applies to any Personal Accident Insurance Claims. For information on the Association's insurance policies, please refer to the insurance guides at the Queensland Scouts website at [www.scoutsqld.com.au](http://www.scoutsqld.com.au)

## Uniforms

When you receive your Scout membership letter you will receive a Scout membership number and this will give you access to all the member information on the Scout web site. Plus, you can then log in with your member number to the online Scout Shop.

All youth and adult scout uniform needs are to be purchased online from the Scout Shop at <https://scoutshop.com.au> You will need to sign in to be able to view and purchase all items.

Further uniform information is on our parent notice board in the Den. See uniform badge placement information in pages ahead.

## Parent Patrol – Den Cleaning

At Samford Scout Group we are fortunate enough where we should have enough parents to be part of our Parent Patrol for Den Cleaning - to clean the den each school week and only once per year per parent. As being a part of this Parent Patrol, each parent is expected to clean the den when it is their turn. A copy of the roster is displayed on the pin board kitchen side of the front door. An email or text may be sent as a reminder.

To access the den a key is kept in a lock box and the location and combination of the lockbox will be provided to you before your rostered duty.

The tasks to be under taken are

- Sweeping of the den floor
- Wiping of the kitchen bench tops down
- Mop of the kitchen floor
- Empty the bin if needed
- Clean the toilet floors down (use shower to hose)
- Scrub the toilet with the brush
- Empty the bin
- Restock toilet paper if needed 3 rolls are preferred (spare rolls kept under the kitchen sink)

The usual time taken to do the above for most people will take approx 1-2hrs max and some people find it convenient to do this when their youth member/s are attending a den night. By doing this it makes the den a better place for all youth and adults members to enjoy the facilities.

All outside grounds maintenance including lawns and trees is handled by a gardening contractor.

If you need to report any issues or suggestions regarding den or grounds facilities, including workplace health and safety issues, please do contact the Group Leader.

## **We need Leaders, Adult Helpers & Youth Program Supporters**

Parent helpers are always welcome and are encouraged. It can be a wonderful opportunity to be a part of young lives developing. There may be times when parent helpers are called upon for activities or if a section is short of a leader. A parent helper or two is a great help to the leaders as it helps to better run an activity together.

No experience is required just a will to help and follow instruction if required. Regular parent helpers (more than 4 times per term) will need to be signed up as Adult Helpers and blue carded and Samford Scouts are happy to oversee all sign up and blue card applications for this role.

Please see your sectional leader and they will organise the Group Leaders to explain further about how you can help. Parent helpers are covered by Scouts Qld insurance.

## **Blue card Requirements**

All leaders and committee members as well as parent helpers who help out more than 4 times per term, or provide transport or helping on an activity are required to sign up as Adult Helpers and have a current blue card. We can arrange that at no cost to you. Ask us for more information.

## **Samford Scout Group Committee**

The Committee is responsible for administering the Group and deals with matters such as fees, fundraising, maintenance of equipment and buildings, and the acquisition of new equipment. These roles are generally filled by family members from the group.

The committee meets each term and any interested person is invited to come along. Please contact the chairperson for the next meeting date.

## **Our Gratitude**

The following local businesses or individuals have contributed goods or services to the Samford Scout Group and we wish to acknowledge their contribution.

- Samford District Progress and Protection Association  
[www.samfordprogress.org.au](http://www.samfordprogress.org.au)
- Bendigo Bank Samford  
[www.bendigobank.com.au](http://www.bendigobank.com.au)
- Choyce Electrical  
[www.choyceelectrical.com.au](http://www.choyceelectrical.com.au)
- Marksmen Painters  
[markyourshot@gmail.com](mailto:markyourshot@gmail.com)

### **Samford Scout Group is part of the Samford Community**

Scouting is the biggest and most successful youth organisation in Australia. More than 15,000 boys, girls and adults in Queensland participate in all aspects of Scouting. The Purpose of Scouting is to contribute to the education of young people in achieving their full physical, intellectual, emotional, social and spiritual potentials as individuals, as responsible citizens, and as a member of their local, national and international communities.

Be prepared for fun, challenge and adventure!